



TOLL BRIDGE PROGRAM OVERSIGHT COMMITTEE

MEETING MATERIALS

April 19, 2016

CALTRANS

BAY AREA TOLL AUTHORITY

CALIFORNIA TRANSPORTATION COMMISSION





Letter of Transmittal

TO: Toll Bridge Program Oversight Committee
(TBPOC)

DATE: April 15, 2016

FR: Program Management Team (PMT)

RE: TBPOC Meeting Materials Packet – April 19, 2016

Herewith is the TBPOC Meeting Materials Packet for the April 19th meeting. The packet includes memoranda and reports that will be presented at the meeting. A Table of Contents is provided following the Agenda to help locate specific topics.

**Toll Bridge Program Oversight Committee (TBPOC) Meeting
10:00 AM – 11:00 AM, April 19, 2016
1120 N Street, Sacramento, CA (Caltrans Board Room)**

**Teleconference Location:
Metropolitan Transportation Commission
101 Eighth Street, Oakland, CA (Conference Room 171, 1st Floor)**

Item Number/ Topic	Presenter	Time	Desired Outcome
1. Roll Call	Malcolm Dougherty	5 min	Information
2. Chair's Report	Malcolm Dougherty	5 min	Information
3. TBPOC Operating Procedures Under Open Meeting Law	Malcolm Dougherty Susan Bransen Steve Heminger	30 min	Approval
4. Public Comment / Other Business			
5. Adjournment / Next Meeting The next meeting of the TBPOC will be held on May 12, 2016 at 1:00 p.m.-4:00p.m. in the Caltrans Headquarters Building, 1120 N Street, Sacramento, CA, Caltrans' Board Room.			

Accessibility and Title VI: TBPOC provides services/accommodations upon request to persons with disabilities and individuals who are limited-English proficient who wish to address Committee matters. For accommodations or translations assistance, please call the Metropolitan Transportation Commission (MTC) at 510.817.5757 or 510.817.5769 for TDD/TTY. We require three working days' notice to accommodate your request.

可及性和法令第六章: MTC 根據要求向希望來委員會討論有關事宜的殘疾人士及英語有限者提供服務/方便。需要便利設施或翻譯協助者，請致電 510.817.5757 或 510.817.5769 TDD / TTY。我們要求您在三個工作日前告知，以滿足您的要求。

Acceso y el Titulo VI: El TBPOC puede proveer asistencia/facilitar la comunicacion a las personas discapacitadas y los individuos con conocimiento limitado del ingles quienes quieran dirigirse a la Comité. Para solicitar asistencia, por favor llame a la Comisión Metropolitano de Transporte (MTC) al numero 510.817.5757 o al 510.817.5769 para TDD/TTY. Requerimos que solicite asistencia con tres dias habiles de anticipacion para poderle proveer asistencia.

Meeting Information and Conduct: Effective, January 1, 2016, the TBPOC is governed by the Bagley-Keene Open Meeting Act which requires the TBPOC to publish an agenda at least ten days in advance of any meeting. A copy of this meeting notice and agenda will be posted 10 days prior to the meeting and related book items will be posted 3 days prior to the meeting and on the TBPOC Website: www.baybridgeinfo.org Questions or inquiries about this meeting may be directed to TBPOC staff (Karen Wang, 510-208-4599, 1111 Broadway, Suite 900, Oakland, CA).

Furthermore, in the event that any public meeting conducted by TBPOC is willfully interrupted or disrupted by a person or by a group or groups of persons so as to render the orderly conduct of the meeting unfeasible, the Chair may order the removal of those individuals who are willfully disrupting the meeting. Such individuals may be subject to arrest. If order cannot be restored by such removal, the members of the committee may direct that the meeting room be cleared (except for representatives of the press or other news media not participating in the disturbance), and the session may continue on matters appearing on the agenda.

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TBPOC MEETING April 19, 2016

INDEX TAB	AGENDA ITEM	DESCRIPTION
NA	1	Roll Call
NA	2	Chair's Report
3	3	TBPOC Operating Procedures Under Open Meeting Law
NA	4	Public Comment / Other Business

Agenda Item 3

TBPOC Operating Procedures Under Open Meeting Law



Memorandum

TO: Toll Bridge Program Oversight Committee (TBPOC) **DATE:** April 15, 2016

FR: Malcolm Dougherty, TBPOC Chair, Director, Caltrans
Susan Bransen, Executive Director, CTC
Steve Heminger, Executive Director, BATA

RE: Agenda No. - 3
Item - TBPOC Operating Procedures Under Open Meeting Law

Recommendation:

Approval

Discussion:

The TBPOC members will consider if there is a need to appoint legal counsel to represent the TBPOC as a body. An attorney could be hired to represent and advise the TBPOC for any purposes authorized by the TBPOC.